



Inc.

Registration and Enrollment Agreement

This Agreement is between the parent or guardian responsible for the below-named student (“**You**”) and Omni Learning Center, Inc. (“**Omni**”) and covers the period commencing on _____, 2021 and concluding on _____, 2021. A copy of this Agreement must be signed by You and returned to **Omni Learning Center** on or before _____.

You hereby register and enroll _____, who is in the _____ grade and is ____ years old in _____.

Please check one or more of the following:

_____ The Tuesday sessions of ***World Heritage Sites***, which are held each Tuesday at 1:00 p.m. commences January 26, 2021 and concludes on May 25, 2021, according to the class schedule posted on the **Omni** website. We welcome grades 2-8, age range 7-13 years (there will be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$450.00.

_____ The Tuesday and Thursday sessions of ***Unlocking the Doors to the Universe***, which are held each Tuesday **and** Thursday at 9:30 a.m. or 11:00 a.m., commences January 26, 2021 and concludes on May 25, 2021, according to the class schedule posted on the **Omni** website. We welcome grades 2-8, age range 7-13 years (there will be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$500:00.

_____ The Wednesday session of ***Advanced U.S. History***, which is held every Wednesday at 9:00 a.m., commences on January 27, 2021 and concludes on May 26, 2021. We welcome grades 8, 9, and 10. (there will be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$450:00.

_____ The Wednesday sessions of ***World Geography***, which are held each Wednesday at 1:00 p.m. commences January 27, 2021 and concludes on May 26, 2021, according to the class schedule posted on the **Omni** website. We welcome grades 2-8, age range 7-13 years (there will

be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$470:00, which included The OMNI Guide to Geography by Lorraine Gerstl.

_____ The Thursday sessions of ***Pencil to Paper – Basic Writing Skills 1***, which are held each Thursday at 1, commences January 28, 2021 and concludes on May 29, 2021, according to the class schedule posted on the **Omni** website. We welcome grades 2 and 4, age range 8 to 10 years (there will be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$450:00.

_____ The Thursday sessions of ***Pencil to Paper – Developing Creative Writing Skills 2***, which are held each Thursday at 1:30 p.m., commences January 28, 2021 and concludes on May 29, 2021, according to the class schedule posted on the **Omni** website. We welcome grades 4-8, age range 10-13 years (there will be no classes during Spring vacation March 29 to April 2, 2021). The cost for the semester is \$450:00.

***** PLEASE NOTE:**

AT THE PRESENT TIME AND UNTIL THE CORONAVIRUS PANDEMIC ABATES SIGNIFICANTLY AND MONTEREY COUNTY ENTERS AND REMAINS IN THE _____ ZONE, ALL OMNI CLASSES WILL BE CONDUCTED BY ZOOM – VIRTUAL LEARNING – WHICH HAS PROVED TO BE EXTREMELY SUCCESSFUL FOR BOTH OMNI LEARNING CENTER AND FOR OUR STUDENTS.

ALTHOUGH EVERY EFFORT WILL BE MADE TO CONDUCT CLASSES IN PERSON IN OUR REGULAR CLASSROOM AT CYPRESS COMMUNITY CHURCH, OFF HIGHWAY 68 BETWEEN MONTEREY AND SALINAS, WE CANNOT AND DO NOT PREDICT OR WARRANT WHEN ALL OR ANY CLASS WILL BE HELD IN PERSON. WE ARE ALL AWARE OF THE PRESENT COVID-19 SITUATION. OMNI'S PRIMARY CONCERN IS – AND ALWAYS HAS BEEN – THE HEALTH AND SAFETY OF YOUR CHILD AND HIS/HER TEACHERS. THUS, ALL CLASSES WILL OBSERVE SOCIAL DISTANCING AND YOUR CHILD MAY BE REQUIRED TO WEAR A PROTECTIVE MASK AT ALL TIMES WHEN SHE OR HE IS IN CLOSE PROXIMITY TO ANOTHER CHILD OR ADULT. BY SIGNING THIS REGISTRATION FORM, YOU AGREE TO THIS PRACTICE, AND ACKNOWLEDGE THAT OMNI WILL NEVER SACRIFICE YOUR CHILD'S HEALTH AND SAFETY FOR THE CONVENIENCE OF IN-PERSON CLASSES.

Please initial: _____

Financial Obligations:

In connection with each program you checked, you agree that **you are obliged to pay the charge for tuition for the entire semester, whether or not the class(es) for which you are registering is/are conducted in person or by remote means.** You agree that confirmation of the student’s enrollment reserves a place for the semester and that **no reduction or rebate of tuition will be made in the event of early withdrawal or dismissal or of the necessity of conducting remote classes to protect your child’s health and safety.** It is understood and agreed between us that the student will not be admitted to the **Omni** program unless You have made arrangements for payment on execution of this agreement.

Unless otherwise agreed in writing between us, payment is due and will be made (Please check one):

____ Under the rules and payment arrangements made through Ocean Grove Charter School

____ Under the rules and payment arrangements made through Inspire Charter School.

____ As follows:

Rules and Regulations: By signing this Agreement You, individually and on behalf of your child, acknowledge receipt of a copy of and agree to accept all rules and regulations of **Omni** including those set forth in the Omni Family Handbook and including Omni’s **POLICY REGARDING HARASSMENT & DISCRIMINATION** and **POLICY REGARDING BULLYING.**

Omni must and does reserve the right to dismiss or require the withdrawal of any student whose record of scholarship or conduct is not in keeping with **Omni’s** standards, policies, or this Agreement. You agree to indemnify and hold harmless **Omni Learning Center**, its teachers, and Cypress Community Church from any

injuries or damages of any and every kind except for such damages as may be caused by the willful acts or gross negligence of **Omni** and/or its agents.

NO GUARANTEE OR REPRESENTATIONS: We make no warranty or guaranty, either express or implied, nor can we make any promise that you will be satisfied with the result of Omni Learning Center’s services. All we can commit to you is that Omni Learning Center will do the best job it can reasonably and responsibly do to enhance your child’s educational experience.

By signing this Agreement, you acknowledge that you and the Student named below agree to accept and abide by Omni Learning Center’s rules, regulations, policies, and standards as set forth above. Further, You specifically acknowledge and accept financial responsibility for the total tuition, fees, and other charges described above. YOUR CHILD IS DEEMED ENROLLED AS OF THE DATE YOU AND WE SIGN THIS AGREEMENT.

Signature: _____ Date: _____ Print
name: _____ Print Student’s Name: _____

Address: _____

City, State, ZIP Code: _____

Best telephone number to reach you: _____

Email address: _____

Accepted for Omni Learning Center, Inc.:

Date: _____

OMNI LEARNING CENTER, INC.

By: Authorized Representative



Inc.

FAMILY HANDBOOK

Welcome to OMNI LEARNING CENTER. We're here because of a vision and a goal: to bring your child a life-long desire to learn, to think creatively and critically, and to learn from the rich heritage of the past and the diverse cultures of the present, to bring each child a unique and individual blessing to the future. As in any worthwhile experience, when children know the “rules of the game” it makes the OMNI experience so much more valuable for each student.

Parents' Involvement With OMNI

1. Parents recognize that the effective partnership between your child, OMNI, and YOU are characterized by clearly defined responsibilities, a shared commitment to collaboration, open lines of communication, mutual respect, and a common vision of the goals we each want to reach.
2. Parents are familiar with and support OMNI'S policies and procedures.
3. Parents provide a home environment that supports the development of positive learning attitudes and habits.
4. When concerns arise, parents seek information directly from OMNI, consulting with those best able to address concerns.
5. Parents share cultural, medical, or personal information that OMNI may need to best serve each student.

OMNI'S Involvement with Parents

1. OMNI seeks and values the parents' perspective on the student.
2. Teachers are accessible to parents and invite candid and open dialogue at all times.
3. OMNI keeps parents well-informed through periodic reports, conferences, and informal conversation.
4. OMNI actively seeks input from parents on every level.

HEALTH

Children must remain home if they have any of the following conditions: (1) Fever (they should be without fever for 24 hours before returning); (2) vomiting (vomiting should cease 24 hours before returning); (3) loose stool or diarrhea; (4) racking coughs; (5) conjunctivitis (Pink Eye). It is safe to send them after treatment has begun and the eye is no longer weepy; (6) flu, strep, head lice, chicken pox, or any other infectious disease (they may return after chicken pox when all blisters are scabbed over); (7) colds that involve heavy sneezing or coughing; noticeable nasal

discharge. **When returning to class following treatment of head lice, students must have a doctor's certificate attesting to the fact that the student is lice-free.**

CLASS SCHEDULE

Classes are scheduled on the days and at the times posted on our Website and on our periodic registration forms. Our students benefit most when they arrive 10 minutes before the start of each in-person class and 5 minutes before the start of each remote (ZOOM) class.

PARENT VISITATION AND PICKUP

During our in-person classes, while OMNI welcomes parent visits at any reasonable time, we request that you make an appointment at least one session before you visit and that you advise us of the time you intend to visit. We ask that if at all possible you pick up your child by no later than ten minutes after the scheduled conclusion of any given class.

CAMPUS RULES

During in-person teaching, Students must:

- Respect their belongings, the belongings of others, and all OMNI property.
- Stay on the grounds of Cypress Community Church during OMNI sessions until they are picked up by their parents or other designated adults whose identities are on file with OMNI.
- Follow directions of all teachers.
- Never use cell phones or communicate by text, email or otherwise during class time.

STANDARDS OF BEHAVIOR

OMNI has established rules of behavior which promote mutual respect and dignity within the classroom, not allowing the behavior of one student to interfere with the learning of other students in the classroom. If a disciplinary problem persists, OMNI will initiate measures beginning with conferences with the student(s) involved and their parents, progressing through disciplinary probation, and ending with the possibility of suspension or expulsion.

Violations of OMNI policies include, but are not necessarily limited to:

- Physical violence toward other students.
- Bullying, discourtesy, intimidation, or harassment of any kind.
- Misuse, abuse, vandalizing of OMNI property or the property of others.
- Academic dishonesty or lying.
- Use of profane language.
- Participation in unwanted physical contact.
- Disregarding safety regulations or procedures.
- Disrespect of authority.
- Inappropriate use of technology, which includes tuning in to age-inappropriate programs.
- Behavioral misconduct, including, but not limited to, class disruption, rudeness, disrespect of others, violation of classroom policies and procedures.
- Cheating, which includes, but is not limited to, handing in another student's work as one's own, or copying or using another student's responses.
- Plagiarism, which includes, but is not limited to, using the words, thoughts, or ideas of another authority without properly citing the written, spoken, or recorded work from which the information was taken.
- Disobedience of any criminal laws of the State of California or the United States of America.
- Disobedience of any of the Rules regarding the use of property of Cypress Community Church.

POLICY REGARDING HARASSMENT & DISCRIMINATION.

Omni Learning Center is committed to its responsibility to love, support, and educate its students and to insure their being treated equally with courtesy, dignity, and tact. In keeping with this policy, Omni Learning Center prohibits all forms of unlawful harassment and discrimination, including discrimination based on sex, race, religion, color, citizenship, national origin or ancestry, mental disability, genetic characteristics, medical condition, sexual orientation, gender, gender identity, gender expression, or any other basis protected by federal, state or local law, ordinance or regulation. Omni Learning Center's anti-harassment and discrimination policy applies to all persons involved in the operation of the Omni Learning Center. This policy also applies to harassment and discrimination between students. This policy prohibits unlawful harassment and discrimination in any form including verbal, physical and visual harassment and discrimination.

In the event of a written or oral complaint, Omni will conduct a thorough and objective investigation of the harassment or discrimination allegations and take appropriate preventative and/or corrective action. Omni Learning Center will protect the confidentiality of the harassment and discrimination allegations to the extent possible. However, Omni Learning Center cannot guarantee complete confidentiality, since it cannot conduct an investigation without revealing certain information to the alleged harasser and potential witnesses. At the conclusion of its investigation, Omni Learning Center will attempt to determine if unlawful discrimination or harassment has occurred. Omni will look at the totality of the circumstances, including the nature of the conduct and the context in which it occurred. If appropriate, Omni will, as promptly as possible, communicate its findings to the accused, and the remedial action (if any) to be taken, to the complainant, and, when appropriate, to other persons who are directly concerned.

POLICY REGARDING BULLYING.

Omni Learning Center has a zero tolerance policy with respect to bullying in any form. Omni Learning Center provides educational enrichment programs. It is not a school. However, Omni subscribes to and is governed by laws, including civil rights laws, laws prohibiting discrimination and harassment, and criminal laws prohibiting assault, battery, stalking, and other unlawful conduct.

Bullying is defined as: Severe or pervasive physical or verbal acts or conduct, including communications made in writing or by means of an electronic act that has or could be reasonably predicted or construed to have the following impact on a reasonable student: 1) Places the student in fear of harm (for themselves or their property). 2) Has a substantially detrimental effect on the student's physical, mental, or emotional health. 3) Causes substantial interference with the student's academic performance or physical, emotional, or psychological well-being; or 4) Causes substantial interference with the student participating in or benefiting from the services, activities, or privileges provided by Omni Learning Center.

A "reasonable pupil" is defined as a pupil, including, but not limited to, an exceptional or special needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional or special needs. Omni's anti-bullying policy specifically prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics: disability, gender, gender identity, gender

expression, nationality, race or ethnicity, religion, and sexual orientation. Not every unpleasant interaction, instance of disrespectful behavior, or conflict is considered bullying. Examples of behaviors that may not be bullying include arguing; refusing to follow directions or instructions; complaining; refusing to be friendly; or ignoring others.

If you become aware of or witness what you believe to be bullying, please follow the same reporting procedures that are set forth in Omni’s harassment and discrimination policy.

SPECIAL NATURE OF ADULT-STUDENT RELATIONSHIP

Omni Learning Center personnel understand and recognize that the uneven power dynamics in a learning environment in which adults have implied authority over minors shape relationships between adults and minors throughout the minors’ formative years. Omni Learning Center personnel understand and commit to a policy that always respects and never exploits the power dynamics inherent in these relationships.

If you have any questions about any of OMNI’s policies or procedures, please do not hesitate to contact us at any time: in person, by telephone, or by email. We appreciate your commitment to make OMNI LEARNING CENTER a safe, encouraging, non-threatening, and cooperative environment where each student may achieve her or his own optimum development. Thank you for your cooperation and your assistance in adhering to these rules so that our motto, **“because your child deserves the very best”** is meaningful through her or his time at OMNI.

Sincerely and with love,

LORRAINE GERSTL

MARGARET LOTZ

Directors of Omni Learning Center

Revised November 2020

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